



Meeting of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee

Date: Friday 3 June 2022
Time: 10.00am
Venue: Council Chamber
 Hawke's Bay Regional Council
 159 Dalton Street
 NAPIER

Agenda

Item	Title	Page
1.	Welcome/Karakia/Notices/Apologies	
2.	Conflict of Interest Declarations	
3.	Confirmation of Minutes of the Clifton to Tangoio Coastal Hazards Strategy Joint Committee meeting held on 8 April 2022	
4.	Actions from previous Joint Committee meetings	3
5.	Call for minor items not on the Agenda	7
Information or Performance Monitoring		
6.	Project Manager's update	9
7.	Current Coastal Projects update	11
8.	Mātauranga Māori workstream scope	13
9.	Discussion of minor matters not on the Agenda	15
Decision Items (Public Excluded)		
10.	Tonkin + Taylor Hawke's Bay Coastal Strategy Implementation approaches and indicative costs for planned retreat	17



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

Friday 3 June 2022

Subject: Actions from previous Joint Committee meetings

Reason for Report

1. This item tracks items raised at previous meetings that require action. A list of outstanding items is prepared for each meeting, including who is responsible for each, when it is expected to be completed and a brief status comment.
2. Once the items have been completed and reported to the Committee they will be removed from the list.

Decision Making Process

3. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Actions from previous Joint Committee meetings* staff report.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

- 1 [↓](#) Actions from previous Joint Committee meeting

Clifton to Tangoio Coastal Hazards Strategy Joint Committee

Actions from 8 April 2022 Committee meeting

	Agenda Item	Actions	Responsible	Status/Comment
1	Memorandum of Transition – Council decisions	TAG is developing the asset transfer agreement between the three Councils. This should detail how any coastal zone construction / work being undertaken (in the interim period till mid 2024) will be managed	TAG	Work in progress.
2	Communication and engagement update	A copy of the survey presentation given by Rebecca Ashcroft to the meeting is to be circulated to all Committee members	Governance	Presentation circulated on 4 May 2022 by HB Hazards.

Actions from 22 February 2022 Committee meeting

	Agenda Item	Actions	Responsible	Status/Comment
4	Coastal Ecology Workstream	Proactively seek out Information relating to Coastal Ecology from PSGEs and other tangata whenua groups	S Bendall/ C Dolley	Work in progress – follow up approaches being made under mana whenua engagement plan – verbal update on progress to be given at meeting.

Actions from 30 April 2021 Joint Committee meeting

	Agenda Item	Actions	Responsible	Status/Comment
5	RMA Reform and National Risk Assessment	explore opportunities for the Joint Committee to engage with Resource Management Systems reform process and make submissions on the proposed three new Acts.	TAG/ C Dolley /K Brunton	Ongoing. Senior HBRC planning staff continue to liaise directly with MFE officials and will advise of opportunities to prepare submissions.



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

Friday 3 June 2022

Subject: Call for minor items not on the Agenda

Reason for report

1. This item provides the means for Joint Committee members to raise minor matters they wish to bring to the attention of the meeting.
2. Hawke’s Bay Regional Council standing order 9.13 states:
 - 2.1. “A meeting may discuss an item that is not on the agenda only if it is a minor matter relating to the general business of the meeting and the Chairperson explains at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.”

Recommendations

3. That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee accepts the following *Minor items not on the agenda* for discussion as Item 9:

Topic	Raised by

Leeanne Hooper
Governance Lead

James Palmer
Chief Executive



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

Friday 3 June 2022

Subject: Project Manager's update

Reason for report

1. This report provides an update on project-related matters including timeframes, budgets and tracking towards milestones.

Project Dashboard

2. The following project dashboard is provided to summarise current project status for budget, timeline and all eight active workstreams (WS). An assessment of each project element is made on a 'traffic light' basis, with a brief commentary provided to explain the rating given.
3. Where a rating has changed from the preceding report, the metric is shown in red underline with an arrow showing the change in status.

Project Dashboard Report: May 2022

Metric	Status	Commentary
Project Budget	■	On track for 2021-2022 financial year
Project Timeline	■	Key project milestones on track
WS1: Funding / Governance	■	MOT signed
WS2: LGA Consultation	■	Working to July consultation on MOT outcome
WS3: Comms & Engagement	■	COVID impacts, Mana Whenua engagement low
WS4: Design	■	Substantially complete
WS5: Managed Retreat	■	Final draft report delivered
WS6: Coastal Ecology	■	Mana whenua engagement required for next steps
WS7: Regulatory	■	Target HBRC + NCC plans – significant work coming
WS8: Signals and Triggers	■	June community workshop, July Joint Committee

Status: ■ Key risk
■ Under stress
■ On track

4. There are no status changes to report from the last meeting of the Joint Committee on 8 April.
5. Planning for the 2022-2023 financial year has commenced with a draft budget prepared and some revisions to the above workstreams proposed. At the July Joint Committee meeting, the Project Manager's report will provide an update on this planning and discuss key tasks for the next 12 months.

Update: Memorandum of Transition (MOT)

6. The key focus and priority for the Technical Advisory Group (TAG) over the past 6 months has been to finalise the MOT.
7. With support for the MOT now confirmed by all 5 Councils in the region, it was formally executed by Partner Council Chief Executives on 23 May 2022.
8. A minor change to the MOT was required prior to signing, however.
9. The approach outlined in the MOT was for HBRC to undertake a Local Government Act (LGA) S16 process to formalise its role as the lead agency responsible for delivering the activity of coastal adaptation on the coastline between Clifton to Tangoio. However, advice received from Audit NZ suggested that the planned two-stage approach of consulting on the proposed new role for HBRC and the transfer of existing coastal assets now but then consulting on the specifics of the larger strategy later, may not meet the requirements of the Local Government Act.
10. Based on this advice, HBRC now intends to undertake a non-statutory consultation under section 82A of the LGA on the proposal outlined in the MOT. This is set to occur in July 2022.
11. HBRC will then give effect to the proposal in accordance with S16 (including requirements to notify the Minister of Local Government) and 93B to 93G of the LGA and the requirements of HBRC's Significance and Engagement Policy, and confirm funding arrangements for implementing any physical works under the Strategy, through its 2024-2034 Long Term Plan process.
12. This change to the approach originally outlined in the MOT was considered necessary to satisfy LGA process requirements, however the only real effect is to delay the formal s.16 consultation process.
13. This change to the approach required an update to Schedule 2 to the MOT, which sets out an indicative timeframe for implementing the proposals as set out in MOT. No other changes to the MOT were required.
14. The Chief Executives were satisfied that the changes were minor, and they could execute the MOT as modified under the resolutions passed by each Council.
15. For reference, the final signed MOT is provided as attachment 1.

Decision Making Process

16. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Project Manager's update*.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

- 1  Signed Coastal Hazards Memorandum of Transition Under Separate Cover



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

Friday 3 June 2022

Subject: Current coastal projects update

Reason for report

1. This report provides an opportunity for the Technical Advisory Group (TAG) to update the Joint Committee on various coastal projects that members have expressed an interest in keeping abreast of.
2. Whakarire Ave Revetment Works – no update.

Haumoana 18

3. The Haumoana 18 (H18) sea/retaining wall project has been included in the Hastings District Council (HDC) 2022-23 annual plan and is currently out for consultation.
4. This is being progressed on the basis of a project being promoted by the H18 residents, but with support and facilitation from HDC. The project has proposed an 85% / 15% private/ public good share of costs, with the public good element being justified around protection of water, power and roading assets and infrastructure.
5. Letters have been sent to all H18 residents seeking support for the establishment of a rate funding scheme for the project, separated into 2 specific phases, being (1) Design & Consents and (2) Construction. Responses to these, along with any other public submissions will be used in Council deliberations on the next steps for the project. The residents will more formally establish themselves as an entity to progress the Design and Consent phase, with input and guidance from HDC.
6. It is proposed by HDC the H18 owners will retain ultimate ownership of any asset. The consultation process will however, involve specific and focused engagement with HBRC so a letter to that effect has been forwarded from HDC to HBRC. If successful through the annual plan process, work is expected to commence on the first phase in July 2022.

Whirinaki

7. Erosion at Whirinaki is ongoing and complex.
8. No immediate actions are proposed in the absence of a confirmed Strategy, however HDC has assisted local residents with possible minor protection work advice for an eroding section of coast adjacent to North Shore Road back in late 2020, early 2021.
9. The residents were provided with HDC consents advisors' contact details should they wish to progress a consent application for the work. The Joint Committee visited the site late last year to view the erosion and also discussed the situation with locals.
10. The issue still sits with landowners and there has been no change since the last report.

Decision Making Process

11. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives the *Current coastal projects update*.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

There are no attachments for this report.



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

Friday 3 June 2022

Subject: Mātauranga Māori workstream scope

Reason for Report

1. This report presents draft objectives for the Mātauranga Māori workstream in order to seek feedback from Joint Committee members.

Background

2. As noted at the last Joint Committee meeting, the Technical Advisory Group (TAG) has been discussing the establishment of a new Mātauranga Māori workstream for the Strategy. In broad terms, the concept is to allocate additional project resources to facilitate more effective input from mana whenua and to seek the integration of Mātauranga Māori into project workstreams.
3. A workstream scoping meeting was held on 17 May, which included staff from HBRC's Māori Partnerships and Kotahi teams (given potential opportunities for cross-project coordination).
4. A proposed scope for the Mātauranga Māori workstream, including how this workstream may interact with the Kotahi process, has yet to be developed. Due to staff illness and other demands on staff time, a further meeting is being organised to advance these discussions.

Discussion

5. In the interim, and to progress matters, some draft objectives for the Mātauranga Māori workstream have been developed for feedback from the Joint Committee. The intent of presenting these now is to use the Joint Committee's discussions and feedback to refine and/or add to the objectives before presenting the final, fully scoped workstream.

(Draft) Objectives for the Mātauranga Māori workstream

6. Facilitate and support effective mana whenua participation in consultation / engagement processes undertaken for the Strategy, including pre-consultation and dedicated engagement activities.
7. Identify and implement opportunities to integrate Mātauranga Māori across Strategy Workstreams.
8. Support Strategy project management and planning by providing a Mātauranga Māori / mana whenua participation lens.
9. Provide expertise to support TAG and Joint Committee meetings and deliberations.
10. To add to the broad objectives (6-9 above), a specific workstream-related task (and potentially one of the initial tasks to advance under the Mātauranga Māori Workstream), is support for the Coastal Ecology workstream. The following tasks are proposed.
 - 10.1. Compiling / synthesising publicly-available information on cultural values / sites / mahinga kai within the Strategy area (e.g. MACA applications, Iwi Management Plans, resource consents processes, other information).

- 10.2. Working with compiled information as a baseline, support the project team to engage with mana whenua directly to round out information and confirm species and sites of significance that should be monitored / protected within the Strategy area.
- 10.3. Support the development and implementation of a monitoring plan.
11. Considering both the draft scope and the specific support required in the short term for the Coastal Ecology workstream, resourcing and capacity for the Mātauranga Māori workstream has been discussed with HBRC staff. From this conversation, it is clear that external resources will be required to effectively advance the Mātauranga Māori workstream.
12. As part of preparing a draft project budget for the next financial year (starting 1 July 2022), an initial allocation has been made for the Mātauranga Māori workstream. The intent is that this budget allocation can be used to engage external expertise.
13. No specific contractor or expert has been identified for this role at this stage.

Next Steps

14. As noted, the Strategy's project team is engaging with HBRC's Kotahi team to scope cross-project coordination, and with HBRC's Māori Partnerships team to develop the workstream scope further.
15. To support these discussions, early input is sought from the Joint Committee on:
 - 15.1. the draft objectives (6-9 above)
 - 15.2. the process to identify and engage external expertise to lead the Mātauranga Māori workstream.
16. A developed scope will then be brought back to the Joint Committee for endorsement. Any further input or involvement Joint Committee members would like in the scope development process is welcome.

Decision Making Process

17. Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Recommendation

That the Clifton to Tangoio Coastal Hazards Strategy Joint Committee receives and notes the *Mātauranga Māori Workstream Scope* staff report.

Authored by:

Simon Bendall
Coastal Hazards Strategy Project Manager

Approved by:

Chris Dolley
Group Manager Asset Management

Attachment/s

There are no attachments for this report.



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

3 June 2022

Subject: Discussion of minor matters not on the Agenda

Reason for Report

1. This document has been prepared to assist Joint Committee members note the *Minor items not on the agenda* to be discussed as determined earlier in agenda Item 5.

Topic	Raised by



Clifton To Tangoio Coastal Hazards Strategy Joint Committee

Friday 3 June 2022

Subject: Tonkin + Taylor Hawke's Bay Coastal Strategy implementation approaches and indicative costs for Planned Retreat

That Clifton to Tangoio Coastal Hazards Strategy Joint Committee excludes the public from this section of the meeting, being Agenda Item 10 Tonkin + Taylor Hawke's Bay Coastal Strategy implementation approaches and indicative costs for Planned Retreat with the general subject of the item to be considered while the public is excluded. The reasons for passing the resolution and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are:

General subject of the item to be considered	Reason for passing this resolution	Grounds under section 48(1) for the passing of the resolution
Tonkin + Taylor Hawke's Bay Coastal Strategy Implementation approaches and indicative costs for planned retreat	<p>s7(2)(d) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public.</p> <p>s7(2)(e) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate loss to members of the public.</p> <p>s7(2)(j) That the public conduct of this agenda item would be likely to result in the disclosure of information where the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.</p>	The Council is specified, in the First Schedule to this Act, as a body to which the Act applies.

Authored by:

Simon Bendall
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Approved by:

Chris Dolley
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